



Fort Hill Preschool Newsletter

September 2016

PARENTS' NOTES:

- Welcome to a new year at Fort Hill Preschool. School officially begins at 9:00 a.m. each morning. The director or a teacher will be at the door from 8:45 - 9:00 in the mornings to assist your child(ren) in getting to their classroom. Please **do not arrive before 8:45** as the doors will remain locked until that time. Teachers are busy preparing their classrooms prior to 8:45. For late arrivals, please ring the doorbell located on the door. The outside doors remain locked during the school day to ensure the safety of our children.
- If you walk your child into the building, please park on the right side of the drive or in one of the lots off of Edgewood Avenue. The left lane is the drop-off lane.
- Please hold your carpool number up at the end of the day when picking up your child. **Pick up time is 11:45 a.m.**
- If your child will be riding home with someone not listed on your pick-up list, you will need to send in a signed and dated note. Your cooperation is appreciated; the safety of our children is of our utmost concern.
- Tuition payments can be mailed or dropped off in the little red schoolhouse located outside of the Director's office. Please pay by check, not cash. Teachers should not be asked to handle tuition payments.
- Birthday celebrations are very important at our preschool. If you would like to send in a special snack, please check with your teacher about what kind of birthday food is appropriate (we do have classrooms where one or more child has a life-threatening food allergy).
- Do not send drinks to school with your child. We have chilled, filtered water with our snacks and a water fountain outside of the classrooms. Sippy cups and juice boxes in backpacks aren't necessary, and cause confusion when some children have them and some do not. They also may spill or leak, causing cubby messes and ants.

- For the well-being of our children and staff, please do not send your child to preschool if they have a persistent cough, a thick runny nose, vomiting, diarrhea or a fever. Children should be **fever free for 24 hours, without fever reducing medicine**, before returning to school.
- Immunization records or exemptions are due by the end of the month.
- Please check out our webpage at www.forthillchurch.org (under the Outreach tab). There you will find our newsletters, calendars, the handbook, as well as other important information. We also have a Facebook page.
- Early morning care starts on September 12th. You may drop off your child any time between 7:45 and 8:45. Please walk them to the door and ring the doorbell. We welcome Dana Armstrong as our new EMC teacher!
- Picture day is Wednesday, September 28th for our whales and 3-day honeybees and Thursday, September 29th for our turtles, 2-day honeybees and owls.
- For those of you wanting to sub or chaperone (only fours' classes do field trips), please make sure that you are signed up for one of our Child Protection Policy (CPP) classes. Contact the director to sign-up please.
- A handbook will be part of your packet that you receive on Open House. You are responsible for reading the material and familiarizing yourself with the calendar.