



## **Position Description**

### **Associate Pastor for Youth and Mission Ministries**

**Reports to:** Head of Staff

#### **Minimum Qualifications**

- Teaching Elder in the PCUSA or Candidate Certified Ready to receive a call pending graduation with completion of the Master of Divinity.
- Commitment to the vision and mission of Fort Hill Presbyterian Church, and support of the vision and values of youth ministry at Fort Hill.
- Capacity to support the educational, developmental, and spiritual growth of youth.
- Ability to frame a theological vision for mission ministries that helps develop faithful disciples of all ages.
- Ability to work collaboratively within and beyond the congregation.
- Possesses strong verbal, written, communication (including social media), organizational and administrative skills.

#### **Essential Responsibilities**

- **Strategic or Foundational**
  - Work with the Youth Ministry Team to:
    - Build a year-round, weekly youth program for fellowship, spiritual formation, discipleship and Christian community.
    - Plan, coordinate, and evaluate Sunday evening youth programs, Sunday School and Confirmation Classes.
    - Prepare and submit to the congregation an annual report of the mission, goals, plans and successes in youth ministry.
    - Prepare, submit, and administer a youth budget for the church fiscal year.
    - Secure all necessary funds, travel arrangements, leaders and adult chaperones for youth trips, retreats, or camps.
  - Work with the Christian Action Ministry to:
    - Encourage members of the congregation, including youth, to participate in various mission opportunities, locally and globally.
    - Coordinate mission opportunities with other ministries of the church.
    - Provide theological and practical leadership for outreach and mission events.

- Serve as liaison to Cub Scout Pack 235 and Scouting Troop 235 and 7235.
  - Serve as the staff liaison to Christian Action Ministry.
- Work with Discipleship Ministry to:
  - Serve as an ex-officio member of the Discipleship Ministry
  - Collaborate with children’s ministry and Discipleship Ministry for planning and visioning.
  - Development of a faith formation plan from birth to college age.
  
- **Relational**
  - Build relationships with youth that become the basis of involving them in peer ministry and sharing Christ.
  - Develop relationships and maintain regular communication with parents of all youth, and with all internal and external groups who have a vested interest in our youth.
  - Assist volunteer youth advisers to develop mentoring relationships with youth.
  - Interface with local nonprofits and other mission opportunities for the church.
  - Be an advocate for youth and mission, working to connect all generations of the congregation.
  - Collaborate and coordinate with the children’s ministry.
  
- **Pastoral**
  - Be approachable as someone the youth may feel comfortable confiding in and asking for advice and wisdom.
  - Teach the Christian faith by leading youth in times of worship, prayer and Scripture study throughout the year.
  - Serve as “on call” pastor in a regular rotation with other pastoral staff.
  - Periodically lead in worship and preach as scheduled.
  - Perform other duties as directed by the Head of Staff.

All applicants will be required to submit a *Personal Information Form (PIF)* through the Presbyterian Church (USA) Church Leadership Connection.

<http://oga.pcusa.org/section/mid-council-ministries/clc/>

Inquiries should be addressed to APNC Chairperson Helen Mohr at

[APYM@forthillchurch.org](mailto:APYM@forthillchurch.org).