

Fort Hill Presbyterian Church, Clemson, SC

www.FortHillChurch.org

Hours: Part-time; half-time

Salary: Minimum \$25,000, plus professional expenses and cell phone allowance, with benefits negotiated.

Position Title: Associate for Congregational Care

Reports to: Pastor

Overview: Fort Hill is a disciple-developing, mission-minded, community-oriented congregation in the heart of a college town. This area continues to grow with increasing student populations, along with businesses and retirees attracted to our quality of life. We are called to be a caring community of disciples of Jesus Christ, sharing both joys and concerns in our faith journey together. Congregational care is a ministry of all disciples. Our Board of Deacons provides congregational care through witness, compassion, and service. Deacons have responsibility for the neighborhood groups of our congregation (Circles of Care). Core values for Congregational Care at Fort Hill Presbyterian Church are:

- The best care at Fort Hill happens member-to-member and in small groups.
- Deacons are called and equipped to care for disciples in an ongoing relationship.
- Church staff's primary function in pastoral care is to enable care among disciples.
- Church staff will be primary partners in crisis care and support partners in on-going care of disciples.
- Pastors serve a unique role in spiritual care through teaching, preaching, and one-on-one conversations in faith matters.

Qualifications:

- Ordained Minister of Word and Sacrament (active or retired), preferred.
- Demonstrated ability to collaborate effectively and creatively in a team environment with pastoral staff, ministry leaders, and Board of Deacons Execs in the development of congregational care programs to advance the mission of FHPC.
- Exhibit spiritual maturity and ability to nurture caring, compassionate relationships through visitation with FHPC members.
- Capable using information technology resources to further effective care of the FHPC congregation.
- Good communication and organizational skills along with the ability to function independently.

Essential Responsibilities:

- To be primarily responsible for pastoral care and supporting the work and mission of the Board of Deacons.
- Communicate with pastors and staff on congregational issues and needs and rotate on-call weeks.
- Serve as primary coordinator of pastoral care by inspiring and enabling disciples to care for one another.
- Serve as principal visitation associate for follow-up and ongoing care, assisting along with all pastors with acute and crisis care.
- Assist with worship experiences, preaching as required, available for weddings and funerals.

Relational:

- Build intentional relationships with FHPC staff and participate in weekly staff meetings, as well as attend other meetings as needed.
- Staff resource to Board of Deacons to enable and empower all Deacons in the care of the congregation.
- Foster relationship with all disciples of FHPC.

To self-refer, e-mail a Personal Information Form (PIF), Personal Discernment Profile (PDP), or resume to Robin Weeks at newoaks@hotmail.com